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DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

MEMO

To: Christopher Mattox, Procurement Manager

C: Jay Grant, Deputy Director Community Development

From: Rebecca Rowe, Associate Director Community Revitalization Office

Date: November 12, 2019

DHCD is closing RFP: DHCD-961-56-08-23-2019 without award. DHCD has determined that creating a full time, permanent staff position to complete the work is more beneficial to the Commonwealth of Virginia, the grant, and the communities that are target to receive these services. Hiring a permanent position will provide continuity to the communities as well as provide capacity building services to additional communities in the Southern Virginia region. This approach also serves to add capacity to DHCD as an agency, and to the Community Development Division specifically.

Please note that original documents will remain a part of the procurement transaction file. Duplicate proposals will be destroyed unless the Offeror requests their return.

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